



Appeal Against TEC Endorsement Decision

Southern Africa Professional Trainers Association

Please study the SAPTA TEC policy and procedures relating to appeals prior to submission!

We hereby file an appeal against the decision made regarding our TEC Endorsement Application:

TEC Name:	
NB: SAPTA will use the contact details on your endorsement application. If such have changed, please contact us.	

The details of my appeal are as follows:

Date application was handed to SAPTA:	
Date of TEC Committee assessment:	

Please explain your decision to appeal below:

First File of Appeal: SAPTA TEC Committee who declined the endorsement

Date of receipt:				
Date finalised:				
Issue resolved?	YES		NO	
TEC Committee Finding:				
Does the applicant agree with this finding?	YES		NO	
Is this matter referred to the SAPTA Board?	YES		NO	

SAPTA TEC Endorsement Committee		TEC APPLICANT	
Date:		Date:	
Place:		Place:	
Signature:		Signature:	
Name:		Name:	
Designation:		Designation:	

Second File of Appeal: SAPTA National Board

Date of receipt:	
Date finalised:	
FINAL Finding:	

SAPTA Board		TEC APPLICANT	
Date:		Date:	
Place:		Place:	
Signature:		Signature:	
Name:		Name:	
Designation:		Designation:	

Please cc all phases of appeal with all attachments to the SAPTA Office Manager for record keeping:

- Annelize Burger
- (T) +27 12 567 2824
- (M) +27 71 873 2568
- hello@saptaonline.org